

# Agriculture & Livestock Rules - 2018

*The Michigan State Fair LLC management reserves the right to interpret these rules and regulations.*

## ADMINISTRATIVE OFFICES

The office of the Manager is located 46100 Grand River Ave., Novi, MI 48374.

## AGRICULTURE & LIVESTOCK ENTRY OFFICE

The Agriculture & Livestock entry office is located at 46100 Grand River Ave., Novi, MI 48374.

The telephone number is 248-348-5600.

## EXHIBITOR ENTRANCE

All Livestock entering the Fair are to use entry doors 5 and 7.

## VISITOR'S ADMISSION AND PARKING

Visitors interested in the livestock shows may enter the fairgrounds by paying the regular admission and parking charges.

## INSURANCE & LIABILITIES:

By entering the Michigan State Fair LLC, the exhibitor assumes all risks of loss, injury or damage of every kind or nature, however caused, including the negligence of the Michigan State Fair LLC or any of its employees, agents, volunteers, officers, directors, sponsors or otherwise to property of any kind or nature, belonging to or brought upon the premises by exhibitor, or personal injury to the exhibitor or any of his employees and agrees to save and keep harmless the Michigan State Fair LLC Committee/Superintendents and any other acting on their behalf from any and all claims or suits growing out of any such loss, injuries or damages. The exhibitor is urged to keep attendants at their exhibits at all times and carry insurance for their protection against any losses which might be incurred and to protect themselves from risks assumed under this clause.

## DESTRUCTION OF PROPERTY:

Anyone that damages or destroys MSFLLC property will be held liable and responsible for costs of repairs or replacement.

## NO SMOKING:

The MSFLLC is a smoke free building and grounds. Smoking is not permitted in any part of the facility. Please extinguish all smoking materials and dispose of them properly before entering the grounds.

## DOG NOTICE (Exhibitors Only):

- **NO DOGS ARE ALLOWED ON THE GROUNDS/BUILDINGS/TENTS, EXCEPT LEADER DOGS. Dogs are allowed in the camping area ONLY and must be kept on a leash at all times.**
- **Any dogs running free will be impounded and removed from the grounds.**
- **Only leader dogs or physically handicapped companion dogs will be permitted elsewhere on the grounds.**

## FIRST AID TRAILER

The management maintains a completely equipped first aid department staffed by trained personnel to provide emergency treatment and reference facilities for accidents and illnesses occurring on the grounds.

The management assumes neither responsibility nor liability for accidents on the grounds.

## MAIL AND DELIVERIES

Mail and other deliveries intended for exhibitors should be addressed to the exhibitor, in care of the department entered: Michigan State Fair LLC, 46100 Grand River Ave., Novi, MI 48374.

1. ***The Michigan State Fair LLC shall assume neither responsibility nor liability for such deliveries.***
2. The fairgrounds will not accept postage due nor freight collect items under any circumstances.

## TAXPAYER ID NUMER (Form W-9, Form W-8 Canadian)

A W-9 form, located in the premium book, must accompany each exhibitor's entry form. Canadian exhibitors must submit a W-8 form located in the premium book. These forms are required by the Internal Revenue Service in order to receive premium award payments.

## ENTRIES

All entries must be made in accordance with general livestock terms and conditions. Please go to: [www.MichiganStateFairLLC.com](http://www.MichiganStateFairLLC.com) and enter online or mail to: MSFLLC, 46100 Grand River Ave., Novi, MI 48374, by August 1, 2018. There is a mandatory \$5.00 processing fee for all mail in entries. **LATE ENTRIES AFTER AUGUST 1, 2018.** Online entries ONLY due by August 5<sup>th</sup>, 2018, without penalty.

- MSFLLC reserves the right to prorate the number of animals an exhibitor brings, if entries exceed pen/stall space. Consideration of exhibitors will be in the order of paid entries and then Michigan residents, before out-of-state exhibitors.
- All animals in individual and group classes MUST be exhibited in the show ring to receive premium.

## FEES

If you choose to enter via mail, the entry must be post marked (no metered mail) by the above stated deadlines. Make check or money order payable to the **"Michigan State Fair LLC"** or complete valid credit card information and signature. Payment of fees shall be made by Mastercard, Visa, check, or money order, payable in US funds only. Send one check or money order per exhibitor. If check or money order is received covering more than one exhibitor, it may be returned for separate payment.

## ADVERTISING RESTRICTIONS

Under no circumstances will any person, firm, club or association be allowed to place any advertising matter upon or within buildings, trees or any place on the grounds, nor will it be permitted to distribute advertising matter outside the place assigned them.

## EXHIBITOR CONDUCT

Unsportsmanlike conduct or abusive behavior toward staff, judges or animals will not be tolerated, and is sufficient justification for forfeiture of all premiums, rights and privileges without recourse. Evidence of Exhibitors involved in or performing illegal acts is grounds for refusal of entries for future Michigan State Fairs and forfeiture of premiums in the current year's fair.

## FAIR WILL BE CONDUCTED ACCORDING TO THE IAFE (INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS) NATIONAL CODE OF SHOW RING ETHICS.

## INTERFERENCE WITH JUDGES:

The judge shall report to the fair management any exhibitor who, in any way, whether in person or by agents or employees, interferes with him/her during his/her adjudication or manifests any disrespect to him or her, whereupon a proper apology from such exhibitor shall be demanded. Any exhibitor who refuses to comply with this rule may be excluded from further competition and the management may withhold from such exhibitor any premiums that may have been awarded to exhibitor.

## PREMIUMS

- Premiums may be prorated depending on funds available.
- Fair Management is not responsible for payment of special premiums offered by various associations and individuals. Management will, however, furnish the various associations' lists of winning Fair exhibitors upon request.
- Any exhibitor who has not received all money or other awards due from the Michigan State Fair LLC by November 1 in the calendar year of the fair, in which the money was won, should contact the Entry Office. The Michigan State Fair LLC will honor no claims after December 1 of the year in which the premiums were won.

## NOTICE TO EXHIBITORS

1. Regulations issued by the fire marshal shall require that areas around the exhibition buildings be kept free of motor vehicles. Vehicles illegally parked will be towed at the exhibitor's expense.
2. Exhibitor must be registered owner of the registered animal.
3. No animal or property that has been on display or exhibition shall be removed from the premises of the Michigan State Fair LLC grounds without a written release from the department superintendent in charge of such exhibits.
4. An official livestock photographer shall be present on the grounds during the fair. The Michigan State Fair LLC reserves the right to use photographs of champions, reserve champions and other exhibits in any department for publicity or advertising purposes, without compensation to the exhibitor, provided that such use does not represent an endorsement of any commercial product or service.
5. Any exhibitor entering animals and unable to exhibit those animals must notify the fair two weeks in advance of arrival date. If the fair is not notified, the following year that exhibitor will be given pen or stall space only after all other entries have been processed.
6. Physical conditions relative to the building in which you are exhibiting should be reported to the superintendent.
7. Livestock trucks and trailers that will be at the Fair for the duration of the Fair, must park in designated area as directed by the parking attendant. A parking permit must be purchased and affixed to the windshield for each vehicle entering the fairgrounds. Any vehicle using these parking areas without a parking permit will be ticketed and/or towed away and impounded.
8. Each exhibitor is required to pay an exhibitor's fee for each department entered. Parking permits must be purchased separately. Purchase of gate passes and parking permits should be done at the time of making entries. No motor vehicle will be allowed through the Agriculture Exhibitor's Gate without a parking permit.
9. Animals may be washed in designated areas only.
10. **The floor in the livestock area is polished concrete. For the safety of the animals and exhibitors, exhibitors are responsible for providing suitable floor coverings in their stalls/pens. Examples of coverings may be: roofing paper, carpet, plywood, deep bedding, rubber mats or other suitable material to prevent animals from the risk of injury. Aisles will have rolled roofing or other covering on them for movement to and from the rings, etc.**
11. No coloring agents (including powders and spray paints) can be used on any animals.
12. Attendants shall be present at all times when animals are outside the stalls.
13. Aisles may be roped off by exhibitors ONLY while preparing for classes.
14. Bicycles, mopeds, roller skates, roller blades and skateboards are prohibited on the fairgrounds.
15. **The public address system in the barns is only a convenience for the exhibitors. The responsibility lies totally on the exhibitor to be on time for their class.**
16. **Judges shall not award prizes to unworthy exhibits, whether there is competition or not, nor shall they award premiums on exhibits incorrectly named.**

17. Exhibits that have been erroneously entered may, at the discretion of the management, be transferred (to or from) and put in their proper classes previous to the judging. If such classes have been judged they shall not be reopened and ineligible or late entries will be disqualified.

**Procedure to File a Complaint:**

Formal Protests

An exhibitor or patron shall make a formal written protest to the general management accompanied by an affidavit setting forth the grounds for the protest. A formal protest against an exhibitor of either animals or articles shall be filed at least 24 hours before the awards are made. The agriculture/livestock superintendent shall hear the protest and immediately recommend an action to be taken by the general manager before the showing. A formal protest against an award shall be filed within 6 hours after the award is made and shall be considered by the general manager. The general manager shall notify interest parties and give parties an opportunity to submit evidence before a final decision according to the procedure established by the department. A person making a formal protest shall deposit a sum of \$100.00. If the protest is sustained, the deposit shall be returned to the complainant and if it is not sustained, the deposit shall be forfeited to the MSFLLC. An exhibitor against whom a protest has been filed shall have the right to read the statement of protest.

Entries returned to an exhibitor for any reason are subject to entry deadlines.

**THE MICHIGAN STATE FAIR LLC IS NOT RESPONSIBLE FOR LOST OR STOLEN PASSES AND/OR STICKERS.**

The following Michigan State Fair LLC Fees shall apply:

Open exhibitor's fee - includes pass..... (for each Department or horse breed section entered)	\$12.00
Youth exhibitor's fee for each Department..... (Dept. 2, 4, 6, 8, 10, 12, 14, 18, 60, 61, 63, 64,66,69)	\$12.00
Extra passes for helpers.....	\$12.00
Parking, per weekend.....	\$15.00
Returned Checks*** (NSF).....	\$50.00
Late fees per exhibitor (all departments) August 2 thru August 7 (paper).....	\$50.00
Processing fee for refunds.....	\$10.00
Processing fee for all entries.....	\$5.00

\*\* Returned Checks. Exhibitor may not enter next years fair until the RETURNED CHECK AMOUNT PLUS ALL FEES ARE COLLECTED. Cash, cashiers check or money order will be required for check amount, fees and entry into the fair. No personal or company checks will be accepted.

Bedding is not furnished except in Departments 1, 2, 11, 12, 13, and 14.

**CANCELLATION OF ENTRIES/REFUNDS:**

- Refunds are not automatic, they must be requested.
- Please double check your addition. Over payments of \$10.00 or less will not be refunded.
- A \$10.00 processing fee will be deducted from all refunds. Refund checks are issued by (MSFLLC) after the fair and mailed separately from the premium checks.
- Cancellation of entries by an exhibitor prior to closing date shall have all fees refunded, except \$10.00 processing fee. After the closing date of entries, request for refund and all documentation (Vet Slip, Doctor's Slip) must be presented in writing to the Entry office NO LATER than the date that you were scheduled to show. All requests for refunds will be considered on an individual basis.
- Exhibitors and helper passes must be returned before opening date of the Fair.
- Parking and camping passes must be returned unused by mail or in person prior to their effective dates to be considered for a refund.
- Exhibitors canceling their entries for any reason after closing date of entries shall forfeit stall fees.
- Management reserves the right to cancel any class where there are less than three entries, the property of different owners, and to combine or divide any class or classes should the best interest of the show require it, in case of cancellation, any entry fee will be refunded.
- An Exhibitor may substitute an animal in the same class if the substitution is made 24 hours before the breed is scheduled to be judged, and if the animal to be substituted was owned by the exhibitor on July 1<sup>st</sup> of the current year. The substitution must be made and recorded at the entry office before the above deadline. There is no fee for this switch. If exhibitor is changing an animal into a different class, the exhibitor will be charged a fee of \$5.00 to substitute an animal into a different class.

## ***Youth Exhibitor Rules***

### **IMPORTANT NOTICE**

1. **Youth Exhibitors must be from the state of Michigan.**
2. Youth Exhibitors who enter breeding stock in open classes must follow open class arrival and release time rules. **There shall be no early releases.**
3. Youth Exhibitors must include their own valid social security number and send a valid W-9 or W-8 form with their entries in order to receive premiums. DO NOT use someone else's social security number. Entries with missing, invalid or incorrect social security numbers will not receive premiums.
4. Youth Exhibitors unaccompanied by parent or guardian while attending the fair must provide a medical authorization form with their entry form. Contact the entry office for details.
5. Youth Entries close August 1 except where otherwise specified. Enter only one department per entry form. **Youth must pay a \$12.00 exhibitor fee for each department.** Entry blanks may be copied or you may call or write the Entry Office for more. Entry Office, MSFLLC, 46100 Grand River Ave., Novi, MI 48374 (248) 348-5600.
6. Except where otherwise specified, competition is open to youth, who are seven (7) years of age and no older than twenty (20) years of age as of January 1 of the current year.
7. In all cases the Michigan State Fair LLC management reserves the right to accept, reject, or accept conditionally any entry since it is intended that only such animals or exhibits shall be entered and shown as have merit, and will be a credit to both the exhibitor and the exposition. Exhibits unacceptable for exhibition shall not receive premiums or awards.
8. No property or animal that is subject to display or exhibition shall be removed from the premises of the Michigan State Fair LLC grounds without written release executed by the appropriate department superintendent.
9. Entry in the Youth Division does not include automatic entry in the Open Class Departments. Youth Exhibitors wishing to enter open classes must fill out the **OPEN** class section of entry forms and **PAY** the open exhibitor's fee of \$12.00 as well as any other open class fees or per head fees for each department entered.

### **DEPARTMENTS 1-10 AND 17-18**

10. Certificates of registration for animals entered shall stand in the name of the individual making the entry (or partnership of which the exhibitor is a partner). In the case of a partnership, the exhibitor shall state the partnership name on the official entry blank, indicating such animals entered and registered in the partnership's name. Animals owned by a FFA chapter Or 4-H Club may be exhibited by the chapter/club or by the exhibitor caring for them, provided that proper certification is made by the instructor and further provided that the exhibitor has cared for the animal since June 1.
11. Breeding livestock, except for market animals, or those prescribed, must be registered with their respective breed association and bear the corresponding label thereof upon a proper certificate of registration.
12. Application for the transfer or a registration must have been received at the registry association office not later than July 15 of current year.
13. Exhibitors must submit registration certificates for all animals exhibited (except in market classes or otherwise specified) to the person in charge of each department. Proper identification of animals must be established or they will be barred from competition.
14. Breeding animals exhibited must have been actually owned and cared for by the individual exhibitor on and after July 15 of current year.
15. All animals must be shown by the exhibitor, or another boy or girl who is eligible to be a youth exhibitor and authorized by the superintendent in charge of the department in which the exhibit is shown.